



McLEOD RUSSEL INDIA LIMITED

Registered Office: Four Mangoe Lane, Surendra Mohan Ghosh Sarani, Kolkata-700 001

CIN: L51109WB1998PLC087076

Email: administrator@mcleodrussel.com, Web: www.mcleodrussel.com

Telephone: 033-2210-1221, 2248-9434/35

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31st August 2015

Dear Member(s),

Sub: Passing of Special Resolutions through Postal Ballot.

In terms of Section 110 of the Companies Act, 2013 (the Act) read with the Companies (Management and Administration) Rules, 2014 ("Rules") and Listing Agreement with Stock Exchanges, as amended from time to time, the Board of Directors of McLeod Russel India Limited (Company) has recommended the Resolutions as stated in the attached Postal Ballot Notice dated 3rd August, 2015 for approval of the Shareholders by way of Special Resolutions.

Your Company is pleased to offer e-voting facility as an alternative to voting by Physical Ballot, which would enable you to cast your vote electronically. This facility is being provided through Central Depository Services (India) Limited (CDSL) e-voting platform (www.evotingindia.com). Please read the instructions for voting through the e-voting platform given in the notes forming part of the Notice. The Notice of the Postal Ballot along with Explanatory Statement, Postal Ballot Form and instructions as attached can also be viewed or downloaded from www.mcleodrussel.com.

Please note that e-voting will start from **Tuesday, 1st September, 2015 at 10.00 a.m. onwards**. Please accord your assent (FOR) /dissent (AGAINST) by accessing the e-voting website latest by close of working hours **on Wednesday, 30th September, 2015 at 5.00 p.m.** The voting module shall be disabled by CDSL thereafter.

In case you are opting to vote by Physical Ballot, please note that the duly completed Physical Postal Ballot form should reach the Scrutinizer not later than the close of working hours on 30th September, 2015 at 5.00 p.m. to Mr. A. K. Labh, Practicing Company Secretary, Scrutinizer, McLeod Russel India Limited, Four Mangoe Lane, Surendra Mohan Ghosh Sarani, Kolkata -700001.

Kindly note that the Shareholders can opt only one mode of voting, i.e., either by Physical Ballot or e-voting. If you are opting for e-voting, then do not vote by Physical Ballot also and vice versa. However, in case Shareholders cast their vote by Physical Ballot and e-voting, then voting done through e-voting shall prevail and voting done by Physical Ballot will be treated as invalid.

In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for Shareholders and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or call CDSL on 18002005533.

By Order of the Board
McLeod Russel India Limited
A. Guha Sarkar
Senior Vice-President &
Company Secretary